

# ONEIDA VILAS TRANSIT COMMISSION

October 31, 2025

## MINUTES

Attendance: Present Marvin Anderson, Richard Logan, Billy Fried, Dawn Winqvist, Richard Logan, Michael Tautges, Holly Tomlanovich, and Fred Radtke. Absent Lenore Lopez Others Present Transit Manager Barb Newman, Vilas County ADRC Director Sue Richmond, Oneida County ADRC Manager Mya Olkowski.

Called to order by Chairman Anderson 8:01 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 7 Of 8 Members present.

Pledge was recited.

Motion by Radtke to approve the agenda in any order. Second by Winqvist. All Ayes.

Motion by Tomlanovich to accept the minutes with correction. Second by Radtke. 6 Ayes and 1 Abstain.

PUBLIC COMMENTS: None

Discussion and Possible action on: Architectural and Engineering Grant for potential Administration and Maintenance Building: Newman and the building committee have been working with Oneida County Land Records Office. Tracy Hartman and Sara Chiamulera forward to Oneida Corporation Council what levels OVTC needs to take next, in his opinion there was no need to involve the executive committee or county board at this time OVTC could proceed with next steps. The next steps should be obtaining a Certified Survey Map and a Government Appraisal. Radtke motion move forward with the certified Survey Map, The Government Appraisal, and Sign the Architectural and Engineering Grant. Second by Logan. Radtke amended his original motion to hold off on the action until further information from Oneida County is likely by Wednesday or Thursday. Second by Winqvist. Both the motion and the amended motion passed All Ayes.

Discussion and Possible action on: Potential Administration and Maintenance Building Grant. Newman directed the attention those in attendance to sheet in the meeting pack labeled Funding for: Applying for an Administration and Maintenance Building Grant. Newman spoke to Vilas County ADRC Director Richmond and Oneida County ADRC Manager Olkowski. Vilas County has \$174,271.80 in their trust fund and Oneida County has \$463,037.63. \$12,041.76 was refunded from unemployment. Newman contact Wis dot to see if they wanted the money back, their reply was it was OVTC to spend. OVTC portion of the Administration and Maintenance Building Grant is \$42,000.00. Altogether OVTC has \$433,079.39 for the potential Administration & Maintenance Building. Newman went through the space needs study. The following Estimates were put forward, \$420,000.00 Site Improvements, \$2,151,530.00 Main building property acquisition, \$21,000.00 Utilities & Fees, \$20,000.00 Furniture, and \$85,000.00 Shop Equipment. The total estimate for a new building is \$2,697,530.00 OVTC has \$2,100,000.00. There is a possibility more firm numbers could be established. One possibility is to build in stages. The Administration and Maintenance Grant need to be submitted into Wis dot by December 10, 2025. Motion by Fried for Newman to move forward with the grant application. Second by Tomlanovich. All Ayes.

Discussion and Possible action on: Peoples State Bank line of credit renewal and collateral for line of credit. OVTC line of credit from Peoples State Bank comes due every fall. The limit is set at \$60,000.00, mostly unsecured. Bus N-25 and N-26 are being used as collateral together their value is approximately \$18,000.00. Fried motion that Newman renewed the line of credit with Peoples State Bank as presented in the amount of \$60,000.00. Second by Tomlanovich. All Ayes.

Discussion and Possible action on: Quarterly Bus Report. OVTC recently purchased a new bus maintenance computer program that tracks not only repairs but the cost of repairs. OVTC is currently using every bus at least three days a week. The bus that was just auctioned off brought in \$2500.00.

Discussion and Possible action on: Quarterly Ridership Report. Summer was strong this year for ridership. It is anticipated that ridership will increase as the weather cools down. The numbers being reported are like past years.

Discussion and Possible action on Proposed Draft Budget 2026. After September's meeting Newman scaled back on projected revenue from \$70,000.00 to \$64,000.00. Fried made the motion to move the proposed budget to the public hearing. Second by Winkquist. All Ayes. The budget for 2026 is \$815,552.50 compared to 2025 budget of \$784,266.11. Reflecting an increase of approximately \$31,000.00.

Discussion and Possible action on: Budget overview through September: Newman has spoken with the MCO's, both are currently using up current inventory, when those are used up, they will be ordering more punch cards. Total revenue is currently at 49 percent representing the grants that as of this report haven't come in. Total expenditures sit a 33 percent is slightly better than projected.

Discussion and Possible action on: Paid Vouchers. Voucher labeled 9-26-2025 is for \$360.00 for the cost of the new maintenance computer program. Logan motion to approve the voucher labeled 9-26-2025. Second by Radtke. All Ayes. Voucher labeled 10-15-2025, nothing out of the ordinary. Radtke motion to approve voucher labeled 10-15-2025. Second by Winkquist. All Ayes.

Items for future agendas: Closed session to go over Transit Managers review.

Letters or Communication. Anderson made a positive comment on observing the driving of one of OVTC's drivers.

Next Meeting. November 20, 2025. At 10:30 A.M.

Closed Session. Anderson motion to Pursuant to Wis. Stat. Section 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Conduct Transit Manager Performance Review. Second by Winkquist. All Ayes. 9:05 A.M.

Open Session at 9:48 A.M. No action was taken from the closed session.

Adjourn 9:49 A.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.